Bankruptcy Course

7 October 2024
Augusta Government Center, Verona, VA

The course will present a basic overview of the bankruptcy process, including the automatic stay, ceasing collection action, the different types of bankruptcy and what they mean, and when and how to file a claim. Also discussed will be how taxes are treated in bankruptcy, how to deal with those pesky attorneys who always think they know more than you do, and what happens after the bankruptcy case is over.

Course: Mandatory for initial certification for treasurers
Elective for deputy treasurers

For more information see the *Certification Handbook.*
If you have questions on certification, contact Beth Watson at eaw3f@virginia.edu

Instructor: Jeff Scharf, partner, Taxing Authority Consulting Services (TACS)

Registration Site: https://coopercenter.my.site.com/certification/s/login/

Registration Fee: **$185** Member (TAV and CRAV members)
$260 Non-Member (all others)

Registration Deadline: **25 September 2024**

Fee includes course material and lunch plus breaks.
If you need a special meal (vegetarian, vegan, gluten fee), please indicate your dietary needs during the registration process in the special dietary or physical accommodation text box.

A $20.00 processing fee will be assessed for cancellations. No refunds for cancellations received less than 48 hours before the course unless your space is filled. **After you select your event, don't forget to check the box before the class in order to complete your on-line registration.**

Payment: On-line with a credit card
Check, electronic transfer or LPO also accepted

To make payment using a method other than credit card, please print out your registration form and enclose a copy with your check. If paying via electronic transfer or via LPO, please include the invoice number with your payment.

Make checks payable to: **University of Virginia**

Mail to: Treasurers' Association of Virginia
c/o Cooper Center for Public Service
PO Box 400206
Charlottesville, VA 22904-4206

Class Schedule and Exam Information

8:30 - 9:00 am	Registration & Continental Breakfast
9:00 am – 12 Noon	Class begins at 9:00 a.m. and ends around 4:30 p.m.
12 Noon – 1:00 pm	Lunch Break
1:00 – 4:30 pm	Class continues

What to Bring to Class: Assorted Highlighters
Post-it and/or Sticky Notes

Exam: Exam will be online at the **UVA Collab** site (3 Hours; Open Book)

The exam is open 5:00 pm, October 7 to 5:00 pm, October 8.

Once you start the exam the clock starts ticking. You can take the exam from your office or home computer; just make sure you are in quiet location.

NOTE: If you start the exam later than 2:00 pm on October 8 you will not have a full 3 hours to take the exam as the system will lock you out at 5:00 pm.

Grades: Grades will be available on the **UVA Collab** site 48 hours **after** the close of the exam

Online Exam via UVACollab Site

A few days before the course, you will receive a link to the UVACollab site for the course.

In the *Resources* file you will find two info sheets:
1. A document, ***Essential Tips for Taking Online Tests in UVACollab***. It is highly recommended that you read this document before taking the online exam.
2. A document, **How do I view the feedback in my assessment (i.e. test or quiz).** It explains to you how to read your grade.

In the ***Tests and Quizzes*** file you will find the course assessment (final exam).
The exam will not be open until the conclusion of the course.

Augusta County Government Center

The **Augusta County Government Center** is located at **18 Government Center Lane** in Verona.

From the North: Harrisonburg, Winchester & Washington D.C.
From Harrisonburg and all points North, on Interstate 81, take **Exit 227**, Verona.
Merge onto Laurel Hill Road (Route 612).
At the **second traffic light, turn left** onto Lee Highway (Route 11).
At the **next traffic light, turn left** into the Government Center complex.

From the South: Staunton, Waynesboro, Charlottesville, and Roanoke
From Staunton, Waynesboro, and all points South, on Interstate 81, take **Exit 225**, Woodrow Wilson Parkway.
Turn left onto Woodrow Wilson Parkway (Route 275).
At the **first traffic light, turn right** onto Lee Highway (Route 11).
At the **second light, turn right** into the Government Center complex.

Lodging

TAV has reserved a room block at the **Blackburn Inn** in **Staunton**.
The rate is **$107 single/double**. These rates are available on availability basis, so call the hotel today to reserve a room at these rates or use the special link below.
There is a **no** charge for **overnight parking**.
Cancellation Policy: 48 hours.
Free Wifi; breakfast is not included.

Room Reservation Link: https://tinyurl.com/3w8xxefc

There are numerous restaurants in downtown Staunton.

Directions to the hotel as well as what the hotel offers can be found on their website.
The hotel is about 10 minutes from the meeting location.

Blackburn Inn
301 Greenville Ave
Staunton, VA 24401
540-712-0605
Single/Double: $107
Web Site: https://www.blackburn-inn.com